



# BROCKVILLE LIONS STEEL BAND



August 8th, 2012

Dear Parents and Guardians,

As you are aware, your child is going with us on our band trips/outings. I have been asked by the executive committee to create a file on each of your children for our performances which will include the following:

- Updated medical information
- Contact sheets
- Permission forms
- Photocopies of their birth certificate and passport

These forms will be used as a quick and complete reference of your child in the case of an emergency. All information will remain completely confidential. **All children going on trips to the USA must have a passport or birth certificate and photo identification.**

In addition, please complete the following medication list in which I will have you read, tick, and sign for medications that I am able to administer to your child on band trips. This will be reviewed on an annual basis. If at any time something changes, please notify me. If you do not wish me to give any medication to your child, I request you provide a written letter stating this. If your child is on routine medication and you wish to have me administer it on our trip, please see me and provide the medication in its original prescribed container and written instructions that include the name of the medication, dose, and how often it is to be administered.

Benadryl YES  NO

Gravol/Gravol with Ginger YES  NO

Instant Glucose Tablets (for diabetics) YES  NO

Tylenol or Aleve YES  NO

Imodium/Kaeopectate YES  NO

Pamparen YES  NO

Zantac/Tums YES  NO

Allegra or equivalent YES  NO

Cough Drops YES  NO

Ibuprofen YES  NO

Thank you for your assistance and cooperation in making all band trips safe for your child. **Please ensure all forms are returned by AUGUST 23, 2012. Failure to return forms and information may result in your child not being able to attend band events.**

Yours Truly,

Jane Mitton